

OCALA PFHA – EMAIL ENTRY CHECKLIST

All scanned and emailed entries must include the following items:

- **Email to: ocalapfhashows@gmail.com**

- ☐ Completed Entry Form
- ☐ Negative Coggins dated within one year
- ☐ Vaccination Record
- ☐ Health Certificate for horses (within 14 days of show)
- ☐ PFHA Membership Card (numbers if card not available)
- ☐ Horse Registration
- ☐ Stall Request Form
- ☐ RV Reservation Form (if applicable)
- ☐ Credit Card Form or mailed check (must be received by pre-entry date to qualify for special pre-entry pricing)
- ☐ VIP Table Request Form (if applicable)
- ☐ Class Sponsorship Form (if applicable)

Important Reminders:

- All owners, riders, trainers, and coaches must be up to date with SafeSport Training.
- TODOS los propietarios, montadores, entrenadores y profesores deben estar al día con su entrenamiento Safe Sport.
- Include full payment with your entries to avoid late fees.
- Late entries incur a \$50 fee per horse.
- The Show Secretary will confirm receipt via email — please include a valid email address.
- If no confirmation is received, contact the Show Secretary before resubmitting your entry.
- Exhibitors are responsible for confirming receipt of entries. Show Management is not responsible for lost entries.

Email all required documents to: ocalapfhashows@gmail.com